



บริษัท นอร์ทอีสท์ รับเบอร์ จำกัด (มหาชน)  
NORTH EAST RUBBER PUBLIC COMPANY LIMITED  
เลขประจำตัวผู้เสียภาษี (TAX ID) : 0107561000242



Enclosure No. 10

**Documents and evidence that attendees must present before attending the meeting**

**Conditions / How to register, proxy to attend the meeting and vote**

In order to build confidence among shareholders, investors and all related parties, and to ensure that the shareholders' meeting of listed companies is transparent, fair and beneficial to shareholders, the Company deems it appropriate to require the examination of documents or evidence of shareholder status or representatives of shareholders who have the right to attend the meeting for shareholders or representatives of shareholders to adhere to. In this regard, the Company reserves the right to delay the submission of documents or evidence of shareholder status or representatives of shareholders entitled to attend the meeting. **After the meeting has been opened at the specified time specified in the notice of the meeting. The Company reserves the right to abstain from voting for the agenda item that has been considered and the results of the voting have been announced.** Shareholders will be able to vote only for the remaining term.

**1. Documents and evidence that attendees must present before attending the meeting.**

**1.1 Shareholders who are Thai natural persons**

**In case of meeting in person:**

- Shareholders sign and submit the meeting invitation letter.
- Present the original valid government-issued document, such as an ID card. Government ID card or passport In case of amendment of name-surname Proof of such change must also be presented and submitted.

**In case of shareholders appointing their proxies to attend the meeting:**

- The proxy signs and delivers the meeting invitation letter.
- Proxy according to Enclosure No. 8 Form B is recommended, which is filled in correctly and completely and signed by the proxies and proxies. With stamp duty 20 baht
- Copies of government-issued documents of shareholders and not expired, such as ID cards. Government official card or passport with a signature certifying its authenticity.
- Copies of government-issued documents of proxies and not expired, such as ID cards. Government official card or letter of passage with a signature certifying its authenticity.

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สำนักงานขาย : 589/156 ชั้น 29 อาคารเซ็นทรัลซิตีทาวเวอร์ ถนนเทพรัตน แขวงบางนาเหนือ เขตบางนา กรุงเทพฯ 10260

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## 1.2 Shareholders who are juristic persons registered in Thailand

In case the authorized signatory on behalf of the juristic person attends the meeting in person:

- Authorized person to sign and deliver the meeting invitation letter
- Copies of government-issued documents of juristic person representatives and not expired, such as ID cards. Government official card or passport with a signature certifying its authenticity.
- Certificate of Incorporation of Shareholders certified true copy by a representative of the juristic person, and

The statement shows that the representative of the juristic person, who is a participant in the meeting, has the authority to act on behalf of the juristic person who is the shareholder.

In case of proxy to attend the meeting:

- The proxy signs and delivers the meeting invitation letter.
- Proxy according to Enclosure No. 8 Recommend using Form B, which has been filled in correctly and completely and signed by the authorized person on behalf of the juristic person as specified in the Certificate of Juristic Person issued by the Ministry of Commerce with the seal of that juristic person (if any).
- Copy of certificate of incorporation of shareholders This is certified as a true copy by the representative of the juristic person and there is a contradiction to show that the representative of the juristic person who signed the proxy has the authority to act on behalf of the juristic person who is a shareholder.
- Copies of documents issued by government agencies of juristic person representatives and expired, such as ID cards.  
Government official card or travel movie with a signature certifying its authenticity as well.
- Copies of government-issued documents of proxies and not expired, such as ID cards.  
Government official card or passport must be signed to certify its authenticity.

## 1.3 Shareholders who are not Thai nationals or juristic persons established under foreign laws.

Please prepare and present the same documents as in the case of a person and a juristic person shareholder.

Stamp yourself to use the following documents:

- A passport of a shareholder or legal representative or proxie with a certified true copy

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- A copy of the certificate of legalization issued by the government agency of the country in which the legal person is located, which must contain the name of the juristic person who has the authority to sign to bind the legal person and the conditions or restrictions for signing it.
- Documents that are not originally in English must be accompanied by an English translation and the authenticity of the translation shall be certified by the representative of that entity.

### 1.3 Shareholders who are foreign investors and appoint custodians (Custodian) in Thailand is the custodian and custodian of the shares.

- The same documents as in the case of a legal entity.
- A power of attorney from the shareholder to the Custodian is the signatory of the rumored proxy on his behalf.
- The rumored movie confirms that the Custodian, who signed the rumored movie proxy, is licensed to operate the Custodian business.

## 2. Proxy method

The company has sent a proxy. Form A, Form B, and Form A, as prescribed by the Department of Business Development, Ministry of Commerce, which is a form of proxy that specifies the items to be proxies in detail, clear, and fixed so that shareholders who are unable to attend the shareholders' meeting of the Company in person can make proxies by conducting the "Act of Succession". as follows

(1) Shareholders who are unable to attend the meeting in person may consider whether to appoint a proxy or to appoint one of the Company's directors according to the details of the independent director information for proxy as attached to the attachment. In case any proxies are unable to attend the meeting. Other proxies can also convene on their behalf.

(2) **Close the stamp duty of 20 baht** and cross out the date of the said proxy to make it valid and legally binding. The company has facilitated the closure of stamp duty to proxies who come to register for the meeting.

(3) Send the proxy letter back to the "Company Secretary" by April 3, 2024 so that the Company's staff can review the documents in time for the start of the meeting.

Everything. How many shares will one shareholder hold of the company? Shareholders cannot divide the number of shares. By proxy to several proxies to divide the vote.

Incidentally, the company provides a proxy. Form A (simple general proxy), Form B (proxy that sets out detailed and fixed items to be assigned), and Form A (simple general proxy), and Form B (a simple and simple proxy). c. (Proxy letter only if the shareholder is a foreign investor and appoints Custodian in Thailand as custodian and custodian of the shares) According to Enclosure No. 8, Form B is recommended or for shareholders to print

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information on the Company's website via <https://investor.nerubber.com/th/document/shareholder-meetings> or via QR Code which appears in the meeting invitation documents.

### 3. Registration for Attendance

The Company will start accepting registration for attending the shareholders' meeting at least 1 hour before the start of the meeting or from 08.30 a.m. on April 10, 2024 onwards at the meeting room, 1st floor, Northeast Rubber Public Company Limited Head Office, 398 Moo 4, Khok Ma Subdistrict, Prakhon Chai District, Buriram Province 31140 according to the map of the meeting venue according to Enclosure No. 12.

### 4. Voting at the Shareholders' Meeting

Voting Each agenda item shall be voted on openly by means of raising hands, with one share counted as one vote, which shareholders or proxies shall partially separate from the voting vote. Disagree or abstain as many votes as you like.

- (1) Voting in case of proxy Proxies must vote as directed by the proxies. It is indicated only in the proxy. In case the proxy does not specify the voting pleasure in the proxy letter or does not clearly state it. Proxies have the right to consider and vote on their behalf.

- (2) The resolution of the shareholders' meeting shall consist of the following votes:

- a. In normal cases, a majority of votes shall be taken as the resolution of the meeting.
- b. In other cases prescribed by such laws or regulations, the chairman of the meeting shall notify the shareholders at the meeting.

Acknowledge before voting on each agenda item.

- (3) If the votes are equal, the chairman of the meeting shall cast one additional vote separately.

(4) Any shareholders or proxies have a special interest in any particular matter. It is forbidden to pronounce on the subject.

The chairman of the meeting may invite the shareholders or their proxies to leave the meeting temporarily, except for voting to elect directors.

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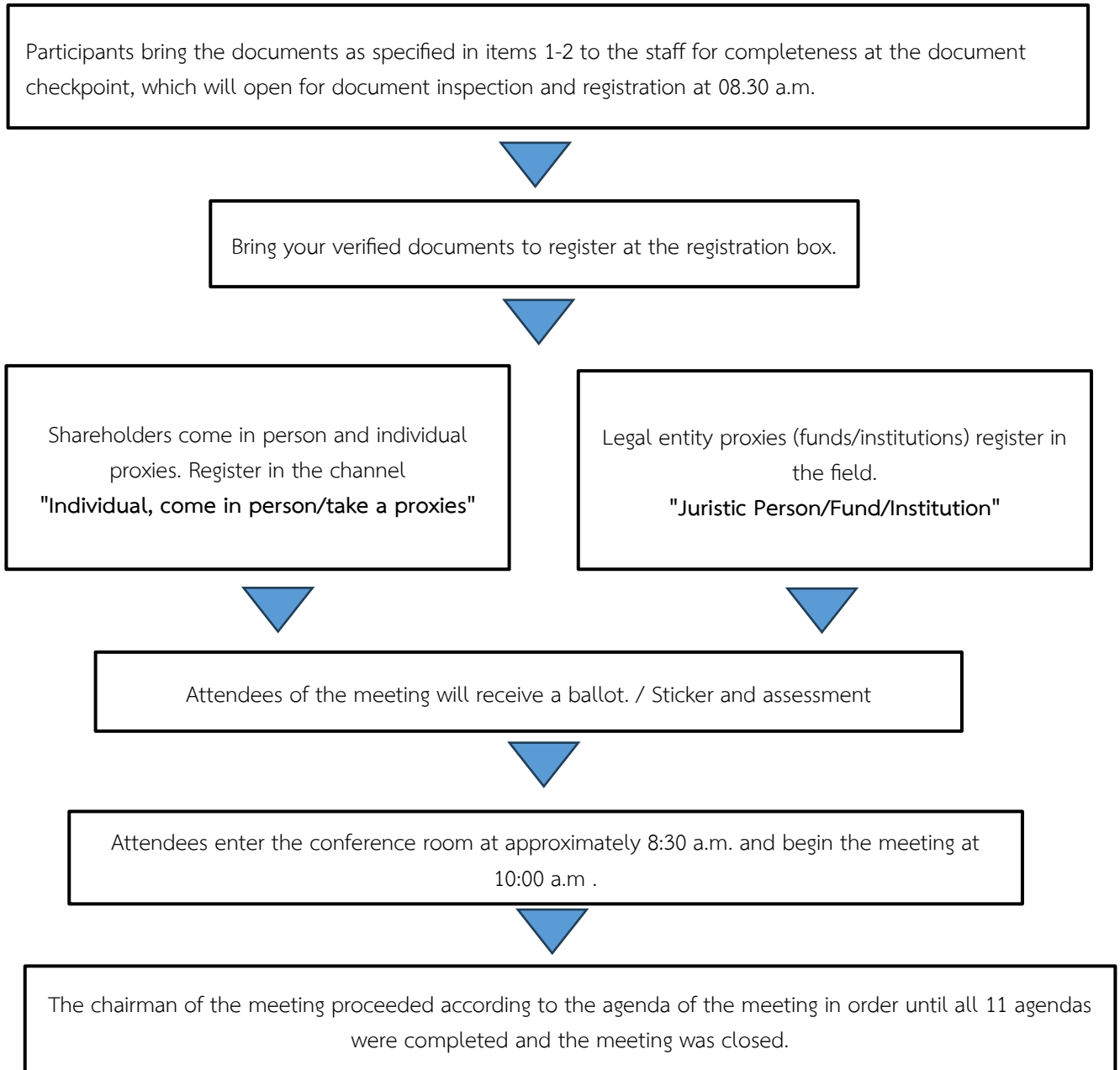
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## 5. Registration Process and Schedule



### Note.

- Returning attendees are kindly requested to vote on the ballot, provide feedback on the assessment form, and give it to the staff for further storage as evidence.
- Northeast Rubber Public Company Limited reserves the right to accept registration for those who bring incomplete documents or register late after the meeting closes.

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